



RTO46034CRICOS04152G

## EDUCATION AGENT APPLICATION FORM

Before applying to become an Education Agent for Insight Institute of Further Studies (IIFS), you should access the information on:

- Standards for RTO's 2015
- IIFS Website- [www.iifs.vic.edu.au](http://www.iifs.vic.edu.au)

COMPANY DETAILS	
COMPANY NAME	
ABN	
CONTACT PERSON	
POSITION	
CONTACT PHONE	
EMAIL	
WEBSITE	
ADDRESS	
BUSINESS BACKGROUND	
How long has your business been operating as an Education Marketing Agency?	
List the number of students recruited for study in the last year	
List of other institutions you are currently representing in Australia.	



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**List the courses you promote enrol students into:**

**How do you propose to promote IIFS?**

- ☐ Brochures
- ☐ Internet
- ☐ Student
- ☐ Exhibitions
- ☐ Seminars
- ☐ Agent Website
- ☐ Other (please specify):

**From which geographical area will your potential market come? Please describe any strengths you have in these regions to justify your choice?**

**Please use the space provided below to include any other information you consider to be of importance to this application.**



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Are you prepared to comply with all requirements of IIFS about advertising, course material, application procedures and providing information to students?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you prepared to only use material supplied by IIFS to describe its courses?	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>REFEREES</b>	
<b>Please list names and contact details of 2 referees from Australian Education Sector</b>	
Referee 1 Name	
Organisation	
Phone	
Email	
Referee 2 Name	
Organisation	
Phone	
Email	
<b>DECLARATION</b>	
I declare that the information I have provided on application is true and correct to the best of my knowledge. I further declare that I understand all relevant laws pertaining to Australian consumer protection and the requirement to comply with Standards for RTOs 2015 as a third party Please attached a copy of your company registration & Business registration certificates and company profile.	
SIGNATURE	
DATE	

The completed form along with required documents must be forwarded to:

[info@iifs.vic.edu.au](mailto:info@iifs.vic.edu.au)

<b>FOR IIFS OFFICE USE ONLY</b>			
Date Form Received:			
Supporting Documents Received	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Received by:		Date:	